



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Chief Education Supervisor, SGOD/OIC of CID
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent *fw*

SUBJECT: DESIGNATION OF FUNCTIONAL AREAS OF RESPONSIBILITIES OF OFFICES UNDER THE FINANCE STRAND-CENTRAL OFFICE

DATE: July 7, 2023

Please find attached **DepEd Memorandum No. 038, s. 2023** re: **Designation of Functional Areas of Responsibilities of Offices under the Finance Strand-Central Office**, for information, reference and guidance of all concerned.

Immediate dissemination of this Memorandum is desired.

ASDS/ral

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel, Excel to Lead."*





Republic of the Philippines
Department of Education

JUL 04 2023

DepEd MEMORANDUM
No. **038**, s. 2023

**DESIGNATION OF FUNCTIONAL AREAS OF RESPONSIBILITIES OF OFFICES
UNDER THE FINANCE STRAND-CENTRAL OFFICE**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

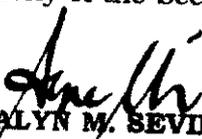
1. In accordance with Section 5 of DepEd Order No. 001, s. 2023, Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities, which provides that the Undersecretaries and Assistant Secretaries are designated to their organizational strands to exercise supervision and control over their designated DepEd organizational units and functional areas of responsibilities, effective June 26, 2023, the following are designated for Finance Strand-Central Office:

FINANCE STRAND OFFICE	HEAD OF OFFICE	DESIGNATION / TITLE
a. Finance Service i. Accounting Division ii. Budget Division iii. Employee Account Management Division	Ana Marie C. Calapit	Director IV Finance Service
b. Project Management Service i. Project Development Division ii. Project Management Division	Susana S. Santiago	Director IV Project Management Service
c. Education Programs Management Office	Atty. Tara C. Rama	Project Manager III Education Programs Management Office and Government Assistance and Subsidies Office
d. Government Assistance and Subsidies Office		

2. For inquiries and other concerns, please contact the **Office of the Undersecretary for Finance** through email at usec.financebpm@deped.gov.ph or at telephone number (02) 8633-9432.

3. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:


ANNALYN M. SEVILLA
Undersecretary

Reference:

DepEd Order (No. 001, s. 2023)

To be indicated in the Perpetual Index
under the following subjects:

AUTHORITY
BUREAUS AND OFFICES
OFFICIALS
SUPERVISION



JDMC/APA/MPC, DM Designation of Responsibilities_Finance Strand-CO
0403 - July 3, 2023